

INSTANT RUNOFF VOTING PROCEDURES

TOWN OF CARY

OCTOBER 9, 2007 ELECTION

- There are 36 precincts in the Town of Cary
- The majority of the precincts will have more than one ballot style depending on the Board of Education District, outside municipal jurisdiction, etc. The following are ballots for the Town of Cary:
 1. Town of Cary/County Bond
 2. Town of Cary/Board of Education/County Bond
 3. Board of Education/County Bond
 4. County Bond
 5. One precinct will also have a City of Raleigh ballot
- As the sealed voted ballot boxes are returned to the Board of Elections office, Cary precincts will be set aside and the voted precincts returned to the Conference Room. The lock on the conference room will be changed prior to Election Day. Security guards are posted outside the conference room.
- As the sealed provisional ballot bags are returned to the Board of Elections office, Cary precincts will immediately be brought to G-8 of the Board of Elections to begin the audit of the number of provisional ballots per precinct. This will give us an approximate number of provisional ballots cast in the Town of Cary election – but not an exact number of what the Board will approve to be counted.
- Notice will be given that the Board will meet for the sample audit after which time, the Board will discuss the count of the IRV.
- When the Board meets on Thursday, October 11th to conduct the sample audit, a review of the unofficial results and the number of provisional ballots cast will be a good indicator if any candidate in any particular race received majority vote or if the IRV will take effect.
- Once the Board determines that no candidate in a particular race would reach majority, the Board will divide into teams for the 2nd and 3rd choice vote counts.
- The Board will divide into 3 separate teams – one Board Member and two officials to tally the votes.
- All counting will be done in the secure Wake County Office Building Conference Room. Projectors will be set up for all observers to be able to see the ballots being sorted and hand counted. *

*In accordance with NCGS 163-165.1(e), “Any person who has access to an official voted ballot or record and knowingly discloses in violation of this section how an individual has voted that ballot is guilty of a Class 1 Misdemeanor.”

SORTING PROCEDURES FOR EACH CONTEST INDIVIDUALLY

Team 1

Box of Sealed Voted Ballots

Team Members

- 1 Board Member
- 2 Officials

Task

- Sort
- Tally

Team 2

Box of Sealed Voted Ballots

Team Members

- 1 Board Member
- 2 Officials

Task

- Sort
- Tally

Team 3

Box of Sealed Voted Ballots

Team Members

- 1 Board Member
- 2 Officials

Task

- Sort
- Tally

Step-by-Step Procedures

At any time a Board Member cannot determine the voter's intent on a particular ballot, the entire Board will meet to review the ballot and vote to determine the voter's intent, if at all possible.

STEP 1 - Sort

1. Board member will unseal box of ballots, identifying the precinct number and the ballot styles contained in the ballot box.
2. Sort ballots.
 - If more than one ballot style in a precinct, the non-Cary ballots will be placed in a separate stack (Stack #3).
 - First sort will be 2 stacks – 3 stacks if non-Cary ballots in the precinct
 - As a result of the Election Night Returns (to include Absentee by Mail, One-Stop Absentee Early Voting, Provisional, and Transfer Site), the candidates for each contest that received the most votes will be identified. Each candidate will be referred to in this document as “Candidate A” and “Candidate B”.
3. A Board Member reviews each ballot. The Member will state whether there is a vote in Column 1 for Candidate A or Candidate B. Ballots will be placed in one of 3 stacks. (Stack #1, Stack #2, or Stack #3)
 - STACK #1 - If the ballot does contain a vote for Candidate A or Candidate B in Column 1, the ballot is placed in Stack #1. (This ballot will not be tallied)
 - STACK #2 - If the ballot does not contain a vote in Column 1 for Candidate A or Candidate B, the ballot is placed in Stack #2.
 - STACK #3 - If the ballot is a non-Cary ballot, the Board Member will state non-Cary ballot and place the ballot in stack #3. (This ballot will not be tallied)

STEP 2 - Column 2 Tally

Once all ballots for one precinct have been sorted, the hand count of Column 2 will begin. (Stack #2)

4. The Board Member will ONLY review Column 2 on each ballot and state if there is a vote for Candidate A or Candidate B. If so, the vote will be tallied. After the ballot is tallied, the ballot will be turned over to signify that the ballot has now been tallied and be placed in Stack #2A.
 - While the Board Member begins to review Column 2, a separate “official” will verify that the ballots sorted into Stack #1 and Stack #3 was properly conducted.
 - Any ballots not properly sorted are brought to the attention of the Board Member and the sort team for placement into the correct stack.
5. If there is no vote in Column 2 for Candidate A or Candidate B, the ballot will be placed in Stack #2B for Column 3 ballots.

STEP 3 - Column 3 Tally

6. After all ballots have been tallied for Column 2, the Board Member will review Column 3 in Stack #2B. The Member will state if there is a vote for Candidate A or Candidate B. If so, the vote will be tallied. The ballot will be turned over and placed in Stack #2C to signify that the ballot has now been tallied.
7. If there is no vote in Column 3 for Candidate A or Candidate B, the ballot will be placed in Stack #2D for ballots with no Candidate A or B choices.
8. Once all votes have been tallied for Candidate A or Candidate B, the hand count totals will be added to the Official Results for that Contest.
9. All ballots from the counted precinct will be returned to the original ballot box and sealed until the next contest needs to be counted, if any.
10. Precinct ballot from the counted precincts will be placed in a separate location to indicate the precinct ballots have been counted.

